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| VIVIAN AKINYI  **PROFILE**   * Kenyan, Female * Born 25th, Dec 1997 * Christian, Single * English, Kiswahili fluent * Luo Native   **CONTACTS**  **o kianovivian@yahoo.com**  o **+254703856777**   * Nairobi, Kenya   **EDUCATION AND CAREER**  2016-2020  **Bachelor of Science**  **Environmental Science and Education** (Second Class Honors-Lower Division)  At Kenyatta University  2012-2015  Moi Girl's High School Sindo  **KCSE B plain (62/84 Points)**  2001-2011  St Peter's Cape View  **KCPE (354/500 marks)** | **SUMMARY**  I hold a bachelor Degree in Environmental Science in Education. I am an ardent worker, creative enthusiast and I commit my energy, time, and zeal to attaining the peak of my potential in all my work. My mantra is to measure my human worth and substance in character by the value I attach to my work. I have an adverse experience in working as a social worker and data assistant, collecting and entering data aiding in the project implementation and changing lives. Offering excellent communication and good judgment. I am a good team player who is responsible and dedicated. I am a quick learner and a good listener. I am fluent in English and Kiswahili.  **Core Skills**  I have thorough practical training in the following computer packages:   * UX/UI designing * Web design * Report Writing * Research   I am also competent in the following:   * Excellent organization and time management * Excellent analytical skills * Flexible and adaptable * Excellent written communication * Team work, teambuilding and collaboration * Good planning and coordination skills * Excellent knowledge in community capacity building and advocacy |

**WORK EXPERIENCE**

Nairobi City CouncilNairobi, Kenya

Position One: Attaché May-July 2019

ROLES

o. Cleaning the city dumpsites.

* Cleaning water reserves
* Leading community in Tree planting activities
* Organizing meetings with community members
* Helped in community capacity building and advocacy projects
* Helped with planning community events that brought people together and reduced community crime rates

Position Two: volunteer at LIVERPOOL VCT care and Treatment.

**ROLES**

1. Offering free and accessible counseling and HIV counseling
2. Creating awareness and educating the society about health
3. Visiting and monitoring health centers

NEWI- the women’s initiative in educationHomabay, Kenya

Position: volunteer social worker and data assistance June 2021-July 2021

ROLES

* Collected and entered data during the program using case plans, case plans template and CPMIS system
* Visited the community members to see and find out about the effects of the projects
* Visited vulnerable households and enrolled them into the program
* Helped in organizing and planning meetings with fellow staff members and the community

**HOBBIES**

# Primary and High Schools

* Community Service
* Understanding market needs
* Reading and writing
* Swimming and hiking
* Tasting new and authentic cuisines

**REFEREES**

**Mr. James Karongo Kuria**

Programme Officer

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**Ms. Jacinta Wanjiru kamau**

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